**Casual Work at St Albans Museums and Gallery**

**Casual Events Assistant - £10.00 per hour**

**Casual Museum Assistant - £8.75 per hour**

St Albans is a unique English Cathedral City with a colourful history which can be seen in the Roman remains and variety of beautiful architecture, heritage sites and conservation areas. Set within green belt, off the M25, A1M and M1 the District includes a cathedral, historic city centre and charming villages.

Joining our casual register is perfect for anyone looking for a flexible way of working. You will work on an ‘as and when needed’ basis in order to support our Museums service.

We are looking for individuals with excellent communication and customer service skills for both of these pools:

**Casual Museum Assistant (Monday to Sunday – working during the daytime)**

We are looking for people to provide cover on a casual basis for both our Verulamium Museum and St Albans Museum and Gallery sites. You will be providing visitors to our sites with a positive, enjoyable and rewarding experience.

You will be welcoming visitors including school groups, providing information about the sites and other local visitor attractions as well as working in the museum shops.

**Casual Events Assistant (Monday to Saturday – working evenings)**

We are also looking for people to provide evening cover at our Verulamium Museum and St Albans Museum and Gallery sites. You will be providing a warm and friendly welcome for visitors and guests on site for evening functions and also ensure that evening events run safety and securely.

You will welcome visitors and provide information and also ensure the building and exhibits are secure during functions. You will also oversee evening functions and provide logistical support to caterers etc as necessary.

All Casual Workers are subject to pre-employment checks including Basic Disclosure check on unspent criminal convictions, employment references and medical clearances.

If you are interested in this type of opportunity please complete a Casual application form, available on our website [here](http://www.stalbans.gov.uk/Images/Applicationform%20Casual_tcm15-64053.docx). Completed applications need to be emailed to [jobapplication@stalbans.gov.uk](mailto:jobapplication@stalbans.gov.uk) and copied to Kate Warren at [kate.warren@stalabsng.vo.uk](mailto:kate.warren@stalabsng.vo.uk)

Closing date for applications: **23 November 2018.**